

THE SOCIALIST REPUBLIC OF VIETNAM
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RESIGNATION LETTER FOR THE POSITION OF SUPERVISOR

Người ký: CÔNG TY CỔ PHẦN CHẾ TẠO MÁY - VINACOMIN
Email: tienthanhvmc@gmail.com
Thời gian ký: 26.10.2026
16:20:31 +07:00

To: General Meeting of Shareholders of VINACOMIN - Machinery Joint Stock Company;

- Board of Directors of VINACOMIN - Machinery Joint Stock Company;
- Supervisory Board of VINACOMIN - Machinery Joint Stock Company.

Full Name: Nguyen Thi Thu Hien

Date of Birth: November 14, 1971

Citizen ID/Passport No.: 022171000811 issued by the Police Department for Administrative Management of Social Order on April 25th, 2021.

Permanent Address: Group 1, Neighborhood 13th, Quang Hanh Ward, Quang Ninh City.

Current Position: Supervisor of VINACOMIN - Machinery Joint Stock Company for the 2023–2028 term.

By this document, I respectfully present to the General Meeting of Shareholders, the Board of Directors, and the Supervisory Board of VINACOMIN - Machinery Joint Stock Company, my request to resign from the position of Supervisor of the Company, effective from November 1st, 2026.

Reason for resignation: Due to personal health conditions, I am unable to continue fulfilling the duties of the position effectively.

Pending the General Meeting of Shareholders' assembly and official approval of my dismissal in accordance with the Law on Enterprises and the Company's Charter, I commit to fully handing over all documents and ongoing responsibilities to the Supervisory Board and providing maximum cooperation to ensure the Company's overall operations remain unaffected.

I would like to express my sincere gratitude to the General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and all staff of the Company for creating favorable conditions and supporting me throughout my tenure here. I wish the Company continued growth and great success.

I respectfully request the General Meeting of Shareholders, the Board of Directors, and the Supervisory Board to consider and approve my request at the upcoming General Meeting of Shareholders.

Sincerely,

Quang Ninh, October 22nd, 2026
APPLICANT

Nguyen Thi Thu Hien