CÔNG TY CỔ PHẦN
DU LỊCH DỊCH VỤ HÀ NỘI
HANOI TOURIST SERVICE
JOINT STOCK COMPANY

CỘNG HOÀ XÃ HỘI CHỦ NGHĨA VIỆT NAM
Độc lập – Tự do – Hạnh phúc
THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Số: 184/TSC
No: 184/TSC

Hà Nội, ngày 23 tháng 9 năm 2026
Ha Noi, 23/9/2026

CÔNG BỐ THÔNG TIN TRÊN CỔNG THÔNG TIN ĐIỆN TỬ CỦA SỞ GIAO DỊCH CHỨNG KHOÁN HÀ NỘI
DISCLOSURE OF INFORMATION ON HANOI STOCK EXCHANGE PORTAL

Kính gửi: **- Uỷ ban Chứng khoán Nhà nước**
To: ***State Securities Commission of Vietnam***
- Sở giao dịch Chứng khoán Hà Nội
The Hanoi Stock Exchange

1. **Tên tổ chức/*Name of company*:** CÔNG TY CỔ PHẦN DU LỊCH DỊCH VỤ HÀ NỘI
   HANOI TOURIST SERVICE JOINT STOCK COMPANY

- Mã chứng khoán/*Stock symbol:* TSJ
- Trụ sở chính/*Address of Head Office:* Số 273 phố Kim Mã, phường Giảng Võ, Thành phố Hà Nội/*No. 273 Kim Ma Street, Giang Vo Ward, Hanoi City*
- Điện thoại*Telephone*: (024) 3726 2626 Fax: (024) 3726 2571
- Website: www.hanoitoserco.com.vn; www.tosercohanoi.com
- Loại thông tin công bố/*Type of Disclosure:* ☒ Bất thường ☒ *Extraordinary*

2. **Nội dung thông tin công bố/*Content of Disclosure:***

Công ty cổ phần Du lịch Dịch vụ Hà Nội công bố về việc ban hành Quy chế công bố thông tin của Công Ty (đính kèm).

Hanoi Tourist Service Joint Stock Company hereby announces the disclosure of information in accordance with the Information Disclosure Regulation (the attached documents).

3. **Thông tin nêu trên đã được đăng tải trên website của Công ty tại đường dẫn** http://hanoitoserco.com.vn/quan-he-co-dong/

This Information has been issued on the Company's Website at the link: *http://hanoitoserco.com.vn/quan-he-co-dong/.*

Chúng tôi cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước pháp luật về nội dung các thông tin đã công bố.

It commits that the Information issued above is true and held legally accountable for Disclosure of Information.

Nơi nhận:
- Như trên;
- CBTT: cims, web;
- Lưu: VT.

Recipients:
- *As above;*
- *DOI: CIMs, Web;*
- *Archive: Clerical Office.*

CHỦ TỊCH HĐQT

CHAIRMAN OF BOARD OF DIRECTORS

M.S.D.N: 0100107155 - C.T.C.P
CÔNG TY CỔ PHẦN DU LỊCH DỊCH VỤ HÀ NỘI
THÀNH PHỐ HÀ NỘI

Nguyễn Mạnh Hùng

Nguyen Manh Hung

INFORMATION DISCLOSURE REGULATION

HANOI TOURIST SERVICE JOINT STOCK COMPANY

Hanoi, ../ 2026

CONTENTS

CHAPTER I. GENERAL PROVISIONS

Article 1. Scope and regulated entities

1. Scope: This Regulation provides for the activities and assignment of responsibilities among functional departments/divisions in the disclosure of information of Hanoi Tourist Service Joint Stock Company (Securities code: TSJ) in conformity with the provisions of the Charter on organization and operation of the Company and relevant provisions of law.

2. Regulated entities:

    - Hanoi Tourist Service Joint Stock Company;
    - The person in charge of information disclosure;
    - Specialized departments and affiliated units of the Company;
    - Internal actors of the Company and affiliated persons of internal actors;
    - Shareholders and investors that have to disclose information as prescribed by law;
    - Other relevant authorities, organizations and individuals.

Article 2. Definitions

1. For the purposes of this Regulation, the terms below are construed as follows:

a) *Company:* Hanoi Tourist Service Joint Stock Company;

b) *SSC:* the State Securities Commission of Vietnam;

c) *Stock Exchange:* the Stock Exchange where the Company's securities are listed/registered for trading;

d) *SE:* the Stock Exchange;

e) *VSDC:* the Vietnam Securities Depository and Clearing Corporation;

f) *Internal actor:* a person holding an important position in the governance and executive apparatus of the Company as detailed in Clause 45 Article 4 of the Law on Securities.

g) *Affiliated person:* an individual or organization prescribed in Clause 46 Article 4 of the Law on Securities:

- An enterprise and its internal actors; a public fund, a public securities investment company and internal actors of such public fund or public securities investment company;
- An enterprise and organizations or individuals holding more than 10% of its voting shares or stakes;
- Organizations or individuals that, in their relationship with other organizations or individuals, directly or indirectly control or are controlled by such organizations or individuals, or are under the common control together with such organizations or individuals;
- An individual and his/her biological father, biological mother, adoptive father, adoptive mother, father-in-law, mother-in-law, spouse, biological children, adopted children, daughter-in-law, son-in-law, siblings, brother-in-law and sister-in-law;

- A securities investment fund management company and securities investment funds or securities investment companies managed by such fund management company;
- A contractual relationship in which one organization or individual acts as the representative of the other;
- Other organizations and individuals that are affiliated persons as prescribed by the Law on Enterprises.

h) *Investors that have to disclose information* include:
- Internal actors of the Company and affiliated persons of internal actors;
- Majority shareholders, groups of affiliated persons holding at least 5% of the Company's voting shares;
- Groups of affiliated foreign investors holding at least 5% of the Company's voting shares;
- Shareholders and groups of affiliated persons purchasing shares to own at least 5% of the Company's voting shares;
- Organizations and individuals making tender offers of the Company's shares.

i) *Accredited audit organization:* an independent audit organization on the list of audit organizations accredited by the State Securities Commission of Vietnam to perform audits in accordance with the Law on Securities and the law on independent audit;

j) *Securities transaction date* is determined as follows:
- The date on which the trading order is placed, if the transaction is executed through the Stock Exchange;
- The date of registration for exercise of the purchase right or the right to convert bonds into shares, if the purchase right or bond conversion right is exercised;
- The date on which the parties request the transfer of securities ownership, if the transaction is executed through VSDC;
- The date of submission of the auction bidding form, if the transaction is executed by auction;
- The date on which the parties request the transfer at the issuer, if the transaction is executed neither through VSDC nor through the Stock Exchange.

k) *Securities transaction completion date* is determined as follows:
- The date on which the payment for the transaction is completed, if the transaction is executed through the Stock Exchange;
- The date on which the payment for the transaction is completed, in case of exercise of the purchase right;
- The date on which the conversion of bonds into shares is completed according to the issuer's notice;
- The effective date of the transfer of securities ownership at VSDC, if the transaction is executed through VSDC;

- The date on which the payment for the purchase of shares is completed according to the notice of the organization conducting the share auction, if the transaction is executed by auction;
- The date on which the issuer confirms the effectiveness of the securities transfer, if the transaction is executed neither through VSDC nor through the Stock Exchange.

l) *Law on Enterprises:* the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020 and amending documents;

m) *Law on Securities:* the Law on Securities No. 54/2019/QH14 dated November 26, 2019 and amending documents;

n) *Circular No. 96/2020/TT-BTC:* the Circular No. 96/2020/TT-BTC dated November 16, 2020 of the Ministry of Finance providing guidelines on disclosure of information on the securities market and amending documents;

o) *VNX Information Disclosure Regulation:* the Regulation on information disclosure at the Vietnam Stock Exchange and its subsidiaries promulgated together with the Decision No. 21/QD-SGDVN dated December 21, 2021 of the General Director of the Vietnam Stock Exchange and amending documents;

p) *Regulation on trading in unlisted securities:* the Regulation on registration and management of trading in unlisted securities promulgated together with the Decision No. 23/QD-HDTV dated March 18, 2026 of the Members' Council of the Vietnam Stock Exchange and amending documents;

q) *Information disclosure date:* the date on which the information appears on one of the media of information disclosure prescribed in Clause 1 Article 6 of this Regulation;

r) *Reporting date:* the date of sending by fax or email, the date on which the information is received on the information disclosure system of the State Securities Commission of Vietnam or the media of information disclosure of the Stock Exchange, or the date on which the State Securities Commission of Vietnam or the Stock Exchange receives the written report, whichever comes first;

s) *Large-scale public company:* a public company whose contributed capital is VND 120 billion or more as shown in its latest audited annual financial statements in accordance with Clause 1 Article 3 of the Circular No. 96/2020/TT-BTC.

Article 3. Rules for information disclosure

1. Information must be disclosed in an adequate, accurate and timely manner in accordance with law. Personal information, including: citizen identity card, people's identity card, military identity card, valid passport, contact address, permanent residence address, telephone number, fax number, email address, securities trading account number, securities depository account number, bank account number, and trading code of foreign investors or business entities of which over 50% of charter capital is held by foreign entities, may only be disclosed with the consent of the individual concerned.

2. Disclosing entities shall be legally responsible for the content of the disclosed information. In case of any change to the disclosed information, the disclosing entity must promptly and adequately disclose the changed content and the reasons for the change compared with the previously disclosed information.

3. When disclosing information, the entities prescribed in Clause 2 Article 1 of this Regulation must concurrently report to the SSC and the SE where the Company's securities are traded on the content of the disclosed information, including all information as prescribed. Where the disclosed information contains the personal information prescribed in Clause 1 of this Article and the disclosing entities do not consent to the publication of such information, they must send the SSC and the SE 02 sets of documents, of which 01 set contains full personal information and 01 set excludes personal information, for the SSC and the SE to publish the information.

4. Information disclosure by an organization must be performed by its legal representative or the attorney-in-fact for information disclosure. Information disclosure by an individual shall be performed by such individual or by an organization or another individual authorized by him/her.

5. Disclosing entities shall be responsible for preserving and retaining the disclosed and reported information as follows:

a) Periodic information and information on registration of public company must be retained in physical form (if any) and in electronic data for at least 10 years. Such information must be retained and accessible on the website of the disclosing entity for at least 05 years;

b) Ad hoc information, information disclosed upon request or information on other activities must be retained and accessible on the website of the disclosing entity for at least 05 years.

6. Authority to approve the detailed information disclosure contents set out in the attached Appendix 03.

Article 4. Language of information disclosure

The language for information disclosure on Vietnam's securities market is Vietnamese. The Company shall disclose information in Vietnamese and concurrently in English.

Article 5. Person in charge of information disclosure

1. The Company shall disclose information through 01 legal representative (being the Chairman of the Board of Directors or the General Director) or 01 individual being the attorney-in-fact for information disclosure of the Company.

2. The legal representative shall be responsible for the adequacy, accuracy and timeliness of the information disclosed by the attorney-in-fact for information disclosure. Where an event subject to information disclosure arises and all legal representatives and the attorney-in-fact for information disclosure are absent, the member of the Board of Management holding the highest position and not being absent shall take charge of information disclosure. If more than

01 person holds the highest position, the other members of the Board of Management shall elect or appoint 01 person to take charge of information disclosure.

3. The Company must report or re-report information on the person in charge of information disclosure to the State Securities Commission of Vietnam and the Stock Exchange within 24 hours from the time when the appointment, authorization or replacement of the person in charge of information disclosure takes effect. The report on the person in charge of information disclosure includes: the power of attorney to disclose information made according to the form in Appendix I, and the curriculum vitae made according to the form in Appendix III enclosed with the Circular No. 96/2020/TT-BTC.

Article 6. Media of reporting and information disclosure

1. The media of reporting and information disclosure include:

a) The website of the Company;

b) The information disclosure system of the State Securities Commission of Vietnam;

c) The website of the Stock Exchange and other media of information disclosure according to the regulations of the Stock Exchange;

d) The website of the Vietnam Securities Depository and Clearing Corporation;

dd) Other mass media as prescribed by law (printed newspapers, online newspapers, etc.).

2. The Company must establish a website and use it for information disclosure as follows:

a) The Company must report to the State Securities Commission of Vietnam and the Stock Exchange and publish the address of its website and any changes thereto within 03 working days from the date of completion of the website establishment or the date of change of such website address.

b) The website must contain the business lines and the information required to be published on the National Business Registration Portal in accordance with the Law on Enterprises and any changes thereto; and must have a separate section on Shareholder (Investor) Relations, on which the Company's Charter, the Information Disclosure Regulation, the Internal Regulation on corporate governance, the operating regulations of the Board of Directors and the Board of Controllers, the prospectus (if any), periodic and ad hoc information, information disclosed upon request and other activities must be published in accordance with law;

c) The website must display the time of publication of information and ensure that investors are able to search for and access the data on such website.

3. Where the information disclosure obligation arises on a day off or public holiday as prescribed by law, the Company shall disclose the information on its website and fully perform the information disclosure obligation as prescribed by law on the working day immediately following such day off or public holiday.

4. The methods of reporting and disclosing information on the information disclosure system of the State Securities Commission of Vietnam and the media of information disclosure of the

Stock Exchange shall comply with the guidelines of the State Securities Commission of Vietnam and the Stock Exchange.

Article 7. Delay in information disclosure

1. The Company may delay information disclosure in the case of force majeure events such as: natural disasters, conflagration, war, epidemics and other force majeure events. The Company must report to the State Securities Commission of Vietnam and the Stock Exchange on the delay in information disclosure immediately upon occurrence of the event (clearly stating the reason for the delay), and concurrently disclose such delay in information disclosure.

2. Immediately after the force majeure event has been remedied, the Company shall be responsible for fully disclosing the information that has not been previously disclosed as prescribed by law.

Article 8. Handling of violations against regulations on information disclosure

Where the entities prescribed in Article 1 of this Regulation commit acts of violation against the regulations of law on information disclosure resulting in adverse effects on the business operation and reputation of the Company, they shall, depending on each specific case, be subject to disciplinary action, administrative penalties or criminal prosecution as prescribed by law; if damage is caused, compensation must be paid in accordance with the regulations of the Company and the provisions of law.

CHAPTER II. CONTENTS OF INFORMATION DISCLOSURE

Article 9. Periodic information disclosure

1. Audited annual financial statements:

The Company must disclose its annual financial statements audited by an accredited audit organization on the following principles:

a) The financial statements must include all reports, appendices and notes as prescribed by the law on corporate accounting.

- Where the Company is a parent company of another organization, it must disclose 02 reports: its separate annual financial statements and its consolidated annual financial statements as prescribed by the law on corporate accounting;
- Where the Company is a superior accounting unit having affiliated units with a separate accounting apparatus, it must disclose general annual financial statements as prescribed by the law on corporate accounting;
- Where the Company is both a parent company of another organization and a superior accounting unit having affiliated units with a separate accounting apparatus, it must disclose 02 reports: the general annual financial statements and the consolidated annual financial statements as prescribed by the law on corporate accounting.

b) The Company must disclose information on the audited annual financial statements, including the audit report on such financial statements and the Company's written explanation in case the audit organization gives an opinion other than an unqualified opinion on the financial statements.

c) Time limit for disclosure of annual financial statements

The Company must disclose its audited annual financial statements within 10 days from the date on which the audit organization signs the audit report, but not later than 90 days from the end of the fiscal year.

2. Reviewed half-year financial statements:

The Company must disclose its half-year financial statements reviewed by an accredited audit organization.

a) The half-year financial statements must be interim financial statements in full form according to the Accounting Standard on "Interim financial statements", presenting the financial data of the first 06 months of the Company's fiscal year and prepared in accordance with Point a Clause 1 of this Article;

b) The half-year financial statements must be reviewed in accordance with the Standard on review of financial statements. The full text of the half-year financial statements must be fully disclosed, together with the review conclusion and the Company's written explanation in case the review conclusion is other than an unqualified conclusion;

c) Time limit for disclosure of half-year financial statements:

- The Company must disclose its reviewed half-year financial statements within 05 days from the date on which the audit organization signs the review report, but not later than 45 days from the end of the first 06 months of the fiscal year.
- Where the Company is a parent company of another organization or a superior accounting unit having affiliated units with a separate accounting apparatus, it must disclose its reviewed half-year financial statements within 05 days from the date on which the audit organization signs the review report, but not later than 60 days from the end of the first 06 months of the fiscal year.

3. Quarterly financial statements:

The Company must disclose its quarterly financial statements or reviewed quarterly financial statements (if any).

a) The quarterly financial statements must be interim financial statements in full form according to the Accounting Standard on "Interim financial statements", prepared in accordance with Point a Clause 1 of this Article;

b) The full text of the quarterly financial statements or the reviewed quarterly financial statements (if any) must be fully disclosed, together with the review conclusion and the Company's written explanation in case a review conclusion other than an unqualified conclusion is given to the reviewed quarterly financial statements;

c) Time limit for disclosure of quarterly financial statements:

- The Company must disclose its quarterly financial statements within 20 days from the end of the quarter. The Company shall disclose its reviewed quarterly financial statements (if any) within 05 days from the date on which the audit organization signs the review report, but not later than 45 days from the end of the quarter.
- Where the Company is a parent company of another organization or a superior accounting unit having affiliated units with a separate accounting apparatus, it must disclose its quarterly financial statements within 30 days from the end of the quarter.
- Where the Company has disclosed its reviewed quarterly financial statements within the time limit prescribed for the quarterly financial statements, it is not required to disclose the quarterly financial statements.

4. Written explanation of causes upon disclosure of financial statements:

Upon disclosure of the financial statements mentioned in Clauses 1, 2 and 3 of this Article, the Company must concurrently explain the causes upon occurrence of any of the following cases:

a) The profit after corporate income tax in the income statement of the reporting period changes by 10% or more compared with the report of the same period of the previous year;

b) The profit after tax in the reporting period incurs a loss, changes from a profit in the report of the same period of the previous year to a loss in this period, or vice versa;

c) The profit after tax in the reporting period has a difference of 5% or more before and after the audit or review, or changes from a loss to a profit or vice versa.

5. Where the Company is a parent company of another organization or concurrently a superior accounting unit having affiliated units with a separate accounting apparatus, it must explain the causes of the events prescribed in Clause 4 of this Article on the basis of the financial statements of the parent company or the general financial statements and the consolidated financial statements.

6. Annual report:

The Company must prepare its annual report according to the form in Appendix IV enclosed with the Circular No. 96/2020/TT-BTC and disclose such report within 20 days from the date of disclosure of the audited annual financial statements, but not later than 110 days from the end of the fiscal year.

The financial information in the annual report must be consistent with the audited annual financial statements.

7. Disclosure of information on the annual General Meeting of Shareholders:

a) The Company shall disclose information on the expected record date for exercise of rights of existing shareholders to attend the General Meeting of Shareholders at least 20 (twenty) days before the expected record date.

b) Disclosure of the meeting documents of the General Meeting of Shareholders:

At least 21 (twenty-one) days before the opening date of the General Meeting of Shareholders, the Company must publish on its website and on the websites of the State Securities Commission of Vietnam and the Stock Exchange information on the General Meeting of Shareholders, clearly specifying the link to all meeting documents, including: the notice of the meeting, the meeting agenda, ballot papers, documents used at the meeting and draft resolutions on each matter in the meeting agenda. The meeting documents of the General Meeting of Shareholders must be updated with amendments and supplements (if any);

c) Where the first meeting does not satisfy the conditions for being held as prescribed by the Law on Enterprises 2020, the notice of the second meeting must be sent within 30 days from the intended date of the first meeting. Where the second meeting of the General Meeting of Shareholders does not satisfy the conditions for being held as prescribed by the Law on Enterprises 2020, the notice of the third meeting must be sent within 20 days from the intended date of the second meeting.

d) The minutes and resolutions of the annual General Meeting of Shareholders and the documents enclosed therewith must be disclosed within the 24-hour time limit prescribed in Point c Clause 1 Article 10 of this Regulation.

8. Report on corporate governance:

The Company must disclose information on the report on corporate governance according to the form in Appendix V enclosed with the Circular No. 96/2020/TT-BTC, and concurrently report to the Stock Exchange the statement of corporate governance information and electronic data according to the form prescribed in Appendix IV enclosed with the Regulation on trading in unlisted securities, within 30 days from the end of the first 06 months of the year and from the end of the calendar year.

Article 10. Ad hoc information disclosure

1. The Company shall disclose ad hoc information within 24 hours from the occurrence of any of the following events:

a) The Company's account at a bank or a branch of a foreign bank is frozen at the request of a competent authority, or when the payment service provider detects signs of fraud or violation of law related to the payment account; the account is allowed to resume operation after being frozen in the cases prescribed in this Point;

b) Upon receipt of a document from a competent State authority or when the Company issues a decision on the suspension of part or all of its business operations; change of enterprise registration contents; revocation of the Enterprise Registration Certificate; amendment, supplementation, suspension or revocation of the License for establishment and operation or the Operating License;

c) Adoption of a resolution of an extraordinary General Meeting of Shareholders. The documents to be disclosed include: the resolution of the General Meeting of Shareholders, the meeting minutes and documents enclosed with the minutes and the resolution, or the vote counting minutes (in case of collection of shareholders' written opinions).

Where the General Meeting of Shareholders approves the delisting, the Company must disclose information on the delisting together with the approval ratio of shareholders other than majority shareholders;

d) Decision on repurchase of the Company's shares or sale of treasury shares; the date of exercise of the share purchase right by holders of bonds with share purchase warrants, or the date of conversion of convertible bonds into shares; decision on offering of securities overseas and decisions relating to the offering and issuance of securities;

dd) Decision on the dividend rate, form of dividend payment and time of dividend payment; decision on share split or share consolidation;

e) Decision on corporate reorganization (full division, partial division, consolidation, merger, transformation of enterprise type), dissolution or bankruptcy of the enterprise; change of tax identification number, change of the company name or company seal; change of location; establishment or closure of the head office, branches, factories or representative offices; promulgation or amendment of the Charter; medium-term development strategies and plans and annual business plans of the Company;

g) Decision on change of the accounting period or applicable accounting policies (except for changes of accounting policies due to changes in regulations of law); notice of the audit firm that has signed the contract for audit of annual financial statements or change of the audit firm (after the contract has been signed); cancellation of the signed audit contract;

h) Decision on capital contribution for establishment of, or purchase to increase ownership in, a company resulting in such company becoming a subsidiary or an associate, or sale to reduce the ownership ratio in a subsidiary or an associate resulting in such company no longer being a subsidiary or an associate, or dissolution of a subsidiary or an associate;

i) Decision of the General Meeting of Shareholders or the Board of Directors on ratification of contracts or transactions between the Company and its internal actors, affiliated persons of its internal actors or affiliated persons of the Company;

k) Upon any change in the number of outstanding voting shares. The time of information disclosure shall be as follows:

- Where the Company issues additional shares or converts bonds or preference shares into shares, from the time when the Company reports to the State Securities Commission of Vietnam on the results of the issuance or conversion in accordance with the law on issuance of securities;
- Where the Company repurchases its own shares or sells treasury shares, from the time when the Company reports the transaction results in accordance with the law on repurchase of own shares and sale of treasury shares;
- Where the Company repurchases shares from employees under its regulation on issuance of shares to employees, or repurchases odd-lot shares at the request of

shareholders, or repurchases odd-lot shares, the Company shall disclose information within the first 10 days of the month on the basis of the completed transactions and updated up to the date of information disclosure;

l) The Company changes, newly appoints, re-appoints or dismisses internal actors; or receives a resignation letter from an internal actor (the Company must clearly state the effective time as prescribed by the Law on Enterprises and the Company's Charter). At the same time, the Company shall send to the State Securities Commission of Vietnam and the Stock Exchange the curriculum vitae of the new internal actor according to the form prescribed in Appendix III enclosed with the Circular No. 96/2020/TT-BTC, and send other relevant documents to the Stock Exchange as prescribed;

m) Decision on the purchase or sale of assets, or performance of transactions with a value of more than 15% of the Company's total assets based on the latest audited annual financial statements or the latest reviewed 06-month financial statements. Where the Company is a parent company, the consolidated financial statements shall be used;

n) Upon receipt of a decision on institution of criminal proceedings against the Company or an internal actor of the Company; detention or criminal prosecution against an internal actor of the Company;

o) Upon receipt of a legally effective judgment or decision of a Court relating to the Company's operations; a decision on penalties for violations of the law on taxation;

p) The Company receives a notice from a Court on acceptance of a petition for initiation of bankruptcy proceedings;

q) Where the Company becomes aware of an event or information affecting the price of its own securities, the Company must confirm or correct such event or information;

r) Upon occurrence of other events that greatly affect the production and business operations or the governance situation of the Company;

s) Approval or cancellation of listing on a foreign Stock Exchange;

t) Decision on increase or decrease of charter capital;

u) Decision on capital contribution to an organization or project, borrowing, lending or other transactions with a value of 10% or more of the Company's total assets based on the latest audited annual financial statements or the latest reviewed half-year financial statements (based on the consolidated financial statements where the Company is a parent company);

v) Decision on capital contribution with a value of 50% or more of the charter capital of an organization (determined on the basis of the charter capital of the organization receiving the capital contribution prior to the time of contribution).

2. When disclosing information in accordance with Clause 1 of this Article, the Company must clearly state the event that has occurred, its causes and remedial measures (if any).

3. Disclosure of information on extraordinary General Meetings of Shareholders or adoption of resolutions of the General Meeting of Shareholders in the form of collection of shareholders' written opinions:

a) The disclosure of information on extraordinary General Meetings of Shareholders shall comply with Clause 7 Article 9 of this Regulation;

b) In case of collection of written opinions of the General Meeting of Shareholders, at least 10 (ten) days before the deadline for returning the ballot papers, the Company must publish on its website and concurrently send to all shareholders the ballot papers, the draft resolution of the General Meeting of Shareholders and the documents explaining the draft resolution (if any).

4. Disclosure of information relating to the record date for exercise of rights of existing shareholders:

a) The Company shall disclose information on the expected record date for exercise of rights of existing shareholders at least 10 days before the expected record date (including such rights as: collection of shareholders' written opinions; payment of dividends in cash, payment of dividends in shares; issuance of shares to increase share capital from owner's equity; exercise of securities purchase rights; conversion of convertible bonds; and other rights as prescribed by VSDC and by law), except for the case prescribed in Point b of this Clause;

b) The Company shall disclose information on the expected record date for exercise of rights of existing shareholders to attend the General Meeting of Shareholders at least 20 (twenty) days before the expected record date.

5. Where the audit organization gives an audit opinion or review conclusion other than an unqualified audit opinion or review conclusion on the financial statements, or where the financial statements are retrospectively adjusted, the Company must disclose information on the audit opinion, the review conclusion and the results of the retrospective adjustment of the financial statements within the time limits prescribed in Clauses 1 and 2 Article 9 of this Regulation.

6. Disclosure of information in other special cases:

After changing the accounting period, the Company must disclose the financial statements for the period between the 02 accounting periods of the old fiscal year and the new fiscal year as prescribed by the law on corporate accounting, within 10 days from the date on which the audit organization signs the audit report, but not later than 90 days from the commencement date of the new fiscal year.

Article 11. Disclosure of information upon request

1. In the following cases, the Company must disclose information within 24 hours from the receipt of a request from the State Securities Commission of Vietnam or the Stock Exchange upon occurrence of any of the following events:

a) An event that seriously affects the lawful interests of investors;

b) There is information relating to the Company that greatly affects the securities price and such information needs to be confirmed.

2. The content of the information disclosed upon request must clearly state the event required to be disclosed by the State Securities Commission of Vietnam or the Stock Exchange; the causes and the Company's assessment of the accuracy of such event, and remedial measures (if any).

Article 12. Disclosure of information on other activities of the Company

1. Disclosure of information on offering, issuance, listing, registration for trading and reporting on the use of capital:

Where the Company makes a private placement of securities, a public offering of securities, an issuance of securities, a listing or a registration for trading, it shall perform the obligation to disclose information on such offering, issuance, listing, registration for trading and reporting on the use of capital in accordance with the law on offering and issuance of securities, listing and registration for trading of securities.

2. Disclosure of information on the foreign ownership ratio:

The Company must disclose information on its maximum foreign ownership ratio and any changes relating to such ratio on the website of the Company, the Stock Exchange and the Vietnam Securities Depository and Clearing Corporation, and on the information disclosure system of the State Securities Commission of Vietnam, in accordance with the securities laws providing guidelines on foreign investment activities on Vietnam's securities market.

3. Disclosure of information on repurchase of own shares and sale of treasury shares:

Where the Company repurchases its own shares or sells treasury shares, the Company must disclose information in accordance with the law on repurchase of own shares and sale of treasury shares.

Where the Company repurchases its own shares and, after full payment for the repurchased shares, the total value of assets recorded in the accounting books decreases by more than 10%, the Company must notify all creditors and disclose information within 15 days from the date of completion of the payment obligation for the share repurchase.

Article 13. Commencement and termination of information disclosure by a large-scale public company

1. The Company shall perform the information disclosure obligations of a large-scale public company in accordance with the Circular No. 96/2020/TT-BTC from the time when its owner's equity is VND 120 billion or more as shown in its latest audited annual financial statements.

2. For 01 year from the date on which the Company ceases to be a large-scale public company (owner's equity of less than VND 120 billion as shown in its latest audited annual financial statements), the Company shall continue to perform the information disclosure obligations as a large-scale public company in accordance with the Circular No. 96/2020/TT-BTC.

3. Within five (05) working days before the end of the information disclosure period prescribed for a registered organization being a large-scale public company, the Company shall send a notice to the Stock Exchange on the termination of information disclosure as prescribed for a registered organization being a large-scale public company, according to the form prescribed in Appendix VII enclosed with the VNX Information Disclosure Regulation.

Article 14. Information disclosure obligations where the Company makes a public offering of corporate bonds or lists corporate bonds

1. The disclosure of information where the Company makes a public offering of corporate bonds shall comply with Article 19 of the Circular No. 96/2020/TT-BTC;

2. The disclosure of information where the Company lists corporate bonds shall comply with Article 20 of the Circular No. 96/2020/TT-BTC.

Article 15. Information disclosure by majority shareholders and groups of affiliated persons holding at least 5% of the Company's voting shares

1. Organizations and individuals that become or cease to be majority shareholders of the Company must disclose information and report on the transaction to the Company, the State Securities Commission of Vietnam and the Stock Exchange according to the form in Appendix VII enclosed with the Circular No. 96/2020/TT-BTC within 05 working days from the date of becoming or ceasing to be a majority shareholder.

2. Majority shareholders of the Company that have changes in the number of shares owned crossing the 1% thresholds of voting shares must disclose information and report to the Company, the State Securities Commission of Vietnam and the Stock Exchange within 05 working days from the date of such change, according to the form in Appendix VIII enclosed with the Circular No. 96/2020/TT-BTC.

Example: *Investor A owns 5.2% of the Company's voting shares. On date T, Mr. A places a buy order that increases his ownership of TSJ shares from 5.2% to 5.7%. Subsequently, on date T', Mr. A places another buy order that increases his ownership of TSJ shares from 5.7% to 6.1%. The transaction on date T' has caused Mr. A's ownership of TSJ shares to cross the 6% threshold; therefore, within 05 working days from the securities transaction completion date, Mr. A must disclose information and report to the Company, the State Securities Commission of Vietnam and the Stock Exchange on the change in his shareholding ratio.*

3. The time of commencement or termination of the status of majority shareholder, or the time of change in the shareholding ratio crossing the 1% thresholds mentioned in Clauses 1 and 2 of this Article, shall be counted from the securities transaction completion date in accordance with Point k Clause 1 Article 2 of this Regulation.

4. The provisions of Clauses 1, 2 and 3 of this Article shall also apply to groups of affiliated persons holding at least 5% of the Company's voting shares and groups of affiliated foreign investors holding at least 5% of the Company's voting shares. Groups of affiliated foreign investors holding at least 5% of the Company's voting shares shall disclose information according to the forms in Appendix IX and Appendix X enclosed with the Circular No. 96/2020/TT-BTC, based on the total number of shares held by such group of foreign investors.

5. The provisions of Clauses 1, 2, 3 and 4 of this Article shall not apply to entities that do not actively conduct transactions where the change in the holding ratio of voting shares arises from the Company's repurchase of its own shares or issuance of additional shares.

6. The Company must publish on its website, within 03 working days from the receipt of reports relating to changes in the shareholding ratios of the entities prescribed in this Article.

Article 16. Information disclosure by internal actors and affiliated persons of internal actors

1. Internal actors of the Company and affiliated persons of such entities (hereinafter collectively referred to as "affiliated persons") must disclose information and report before and after conducting transactions to the State Securities Commission of Vietnam, the Stock Exchange and the Company where the expected transaction value in a day is VND 50 (fifty) million or more, or the expected transaction value in each month is VND 200 (two hundred) million or more, calculated at par value (for shares and convertible bonds) or at transfer value (for share purchase rights and convertible bond purchase rights), including transfers not conducted through the trading system of the Stock Exchange (such as giving or receiving as

a gift, donating or receiving as a donation, inheritance, transfer or receipt of transfer of securities and other cases), specifically as follows:

a) At least 03 working days before the expected transaction date, the internal actor and the affiliated person must disclose information on the intended transaction according to the form in Appendix XIII or Appendix XIV enclosed with the Circular No. 96/2020/TT-BTC, except for the cases detailed in Point a Clause 1 Article 33 of the Circular No. 96/2020/TT-BTC;

b) The transaction period must not exceed 30 days from the date of registration of the transaction. The internal actor and the affiliated person must comply with the time, volume and value disclosed by the Stock Exchange, and may only conduct the first transaction on the trading day immediately following the date on which the information is disclosed by the Stock Exchange;

c) Where purchase transactions are conducted in share issuance rounds or tender offers, the entities required to disclose information under this Article shall be exempted from the obligation prescribed in Point b of this Clause and shall comply with the law on offering, issuance and tender offers;

d) Internal actors and affiliated persons may not concurrently register and conduct the purchase and sale of shares, share purchase rights, convertible bonds or convertible bond purchase rights in the same registration and transaction round, and may only register and conduct the next transaction after having reported the completion of the previous transaction round;

dd) Within 05 working days from the date of completion of the transaction (where the transaction ends before the registered period) or from the end of the expected transaction period, the internal actor and the affiliated person must disclose information on the transaction results and concurrently explain the reasons for failure to conduct the transaction or to complete the registered volume (if any), according to the form in Appendix XV or Appendix XVI enclosed with the Circular No. 96/2020/TT-BTC;

e) Where an internal actor or an affiliated person is required to report and disclose information under this Clause and is concurrently required to report and disclose information under Article 15 of this Regulation, he/she shall only be required to perform the information disclosure obligations applicable to internal actors and affiliated persons.

2. Where an internal actor or an affiliated person is not required to report and disclose information under Clause 1 of this Article but is required to report and disclose information under Article 15 of this Regulation, he/she must perform the reporting and information disclosure obligations prescribed in Article 15 of this Regulation.

3. The provisions on information disclosure obligations in Points a, b and d Clause 1 of this Article shall not apply where a securities company force-sells the shares of a client being an internal actor of the Company or an affiliated person of such entities.

4. Where, after registering a transaction, the registering entity ceases to be an internal actor of the Company or an affiliated person of such entities, the registering entity must still perform the reporting and information disclosure obligations prescribed in Clause 1 of this Article.

5. Where a securities company being an affiliated person of an internal actor of the Company corrects errors in transactions of listed shares, registered shares or listed fund certificates, the company must report to the State Securities Commission of Vietnam, the Stock Exchange and the Company within 24 hours from the time of completion of the error-correcting transaction.

6. Where the parent company, political organizations, socio-political organizations (trade unions, youth unions, etc.) or individuals holding other managerial titles as prescribed in the Company's Charter conduct transactions in the Company's securities, they must perform the information disclosure obligations applicable to internal actors and affiliated persons.

7. Within 03 working days from the receipt of reports relating to securities transactions of internal actors and affiliated persons under this Article, the Company must publish such information on its website.

8. Where a securities company is an affiliated person of an internal actor of the Company, it shall disclose information in accordance with Clause 8 Article 33 of the Circular No. 96/2020/TT-BTC.

Article 17. Disclosure of information on tender offers

Organizations and individuals making tender offers and the Company (where the Company's shares are the subject of the tender offer) must disclose information in accordance with the law on tender offers.

CHAPTER III. INFORMATION DISCLOSURE PROCESS

Article 18. Diagram of the Company's information disclosure process

1. The information disclosure process applicable to internal divisions of the Company shall be carried out according to the following diagram:

Step	Process	Responsibility
1	Send the information to be disclosed	The General Meeting of Shareholders, the Board of Directors, departments and affiliated units
2	Process the information	The information disclosure officer processes the information and submits it to the management for approval
3	Legal representative Not approved	Review of the contents of documents, periodic reports and information to be disclosed
4	Carry out the information disclosure	The information disclosure officer carries out the information disclosure
5	Website, SSC, SE Disclosed information not yet received	The legal representative/attorney-in-fact for information disclosure checks the information disclosure
6	Retention	The clerical division and relevant divisions

<u>Explanation of the process:</u>

- ***Step 1: Sending the information to be disclosed:***

  Upon arising of information required to be disclosed as prescribed, or upon the direction of the Company's management on voluntary disclosure of information, the relevant divisions must compile the documents and information to be disclosed and send them to the information disclosure officer.

- ***Step 2: Processing the information:***

  The information disclosure officer shall check the accuracy and appropriateness of the contents of the reports and documents to be disclosed, and compare the reports with the provisions of this Regulation and the applicable law on information disclosure. Where the information provided is not consistent with this Regulation and applicable law, the information disclosure officer shall request the relevant department/unit to adjust and supplement the information accordingly.

The time for receiving and processing information must be ensured to be timely for each type of information required to be disclosed as prescribed, before submission to the competent level.

- ❖ ***Step 3: Submission to the management for approval:***
  - The information disclosure officer shall submit the reports and documents to be disclosed to the legal representative for signature and approval prior to the information disclosure.
  - Where an event subject to information disclosure arises and the attorney-in-fact for information disclosure and all legal representatives are absent, the member of the Board of Management holding the highest position and not being absent shall take charge of information disclosure. If more than 01 person holds the highest position, the other members of the Board of Management shall elect or appoint 01 person to take charge of information disclosure.
- ❖ ***Step 4: Carrying out the information disclosure:***

  The information disclosure officer shall post the information together with the electronic data on the media of information disclosure of the SSC, the SE or VSDC (if any), and concurrently post the information on the Company's website.
- ❖ ***Step 5: Checking the disclosed information:***

  The attorney-in-fact for information disclosure and/or the legal representative shall check the information disclosed with the SSC, the SE or VSDC (if any) within 03 (three) working days from the date of sending the information. Where, after such time limit, the information has not been published on the information disclosure portal of the SSC, the SE or VSDC, The information disclosure officer shall re-check the sending of the written disclosure or the posting of the information and contact such authority to carry out the information disclosure again (if necessary).
- ❖ ***Step 6: Retention of the disclosed information:***

  The preservation and retention of the disclosed information shall comply with the provisions of law and Clause 5 Article 3 of this Regulation.

2. The information disclosure process applicable to other entities shall be carried out according to the following diagram:

Step	Process	Responsibility
1	Send the information to be disclosed	The disclosing entity sends the information to be disclosed
2	SSC, SE, Company	The information disclosure officer receives the information from the disclosing entity
3	Carrying out the information disclosure	The information disclosure officer checks the information and publishes it on the Company's website
4	Retention	The relevant division retains the documents

<u>**Explanation of the process:**</u>

- ***Step 1: The disclosing entity sends the information to be disclosed:***

  The disclosing entities being the entities prescribed in Articles 15 and 16 of this Regulation shall send the information to be disclosed to the SSC, the Stock Exchange and the Company.

- ***Step 2: Receipt of the information:***

  The information disclosure officer shall receive the information and check its contents.

- ***Step 3: Carrying out the information disclosure:***

  The information disclosure officer shall publish the information on the Company's website.

- ***Step 4: Retention of the disclosed information:***

  The preservation and retention of the disclosed information shall comply with the provisions of law and Clause 5 Article 3 of this Regulation.

CHAPTER IV. IMPLEMENTATION

Article 19. Effect

1. This Regulation takes effect from the date of signing and shall supersede Resolution No. 16/2017/NQ-HĐQT dated May 9, 2017, as well as all prior documents containing the same provisions.

Disclosing entities and relevant organizations and individuals shall be responsible for implementing this Regulation.

2. The Company shall disclose information in accordance with the provisions of law and the guidelines of the Ministry of Finance, the State Securities Commission of Vietnam and the Stock Exchange from time to time, including but not limited to the contents provided in this Regulation. Where there are provisions of law on information disclosure that are not mentioned in this Regulation, or where newly promulgated provisions of law differ from this Regulation, the information disclosure obligations set out in such provisions of law shall prevail.

Article 20. Amendments and supplements

In the course of implementation of this Regulation, if any problems arise requiring amendments or supplements, the General Director shall consolidate the opinions and submit them to the Board of Directors for consideration and decision in accordance with the provisions of law.

Hanoi, 23/1/2026

CHAIRMAN OF THE BOARD OF DIRECTORS

CÔNG TY
CỔ PHẦN
DU LỊCH DỊCH VỤ
HÀ NỘI

Nguyen Manh Hung

APPENDIX 01:

LIST OF DOCUMENTS SUBJECT TO PERIODIC INFORMATION DISCLOSURE

No.	Report	Time of disclosure	Deadline	Form
1	Quarter IV financial statements of year XX-1	*Within 20 days from the end of the quarter*	20/01/XX	-
		For a parent company or superior accounting unit: within 30 days from the end of the quarter	30/01/XX	
2	- Report on corporate governance for year XX-1 - Statement of corporate governance information	*Within 30 days from the end of the year*	30/01/XX	**Appendix V** Circular No. 96/2020/TT-BTC **Appendix IV** Regulation on trading in unlisted securities
3	Audited financial statements for year XX-1	*Within 10 days from the date on which the audit organization signs the report, but not later than 90 days from the end of the fiscal year*	31/03/XX	-
4	Annual report for year XX-1	*Within 20 days from the date of disclosure of the audited financial statements, but not later than 110 days from the end of the fiscal year*	20/04/XX	**Appendix IV** Circular No. 96/2020/TT-BTC
5	Documents of the General Meeting of Shareholders	*At least twenty-one (21) days before the opening of the General Meeting of Shareholders*	-	-
6	Quarter I financial statements of year XX	*Within 20 days from the end of the quarter*	20/04/XX	-
		For a parent company or superior accounting unit: within 30 days from the end of the quarter	30/04/XX	-
7	Quarter II financial statements of year XX	*Within 20 days from the end of the quarter*	20/07/XX	-
		For a parent company or superior accounting unit: within 30 days from the end of the quarter	30/07/XX	-

No.	Report	Time of disclosure	Deadline	Form
8	- Report on corporate governance for the first 06 months of year XX - Statement of corporate governance information	*Within 30 days from the end of the first 06 months of the year*	30/07/XX	**Appendix V** Circular No. 96/2020/TT-BTC **Appendix IV** Regulation on trading in unlisted securities
9	Reviewed half-year financial statements	*Within 05 days from the date on which the accredited audit organization signs the review report, but not later than 45 days from the end of the first 06 months of the fiscal year*	14/08/XX	-
		For a parent company or superior accounting unit having affiliated accounting units: within 05 days from the signing of the review report, but not later than 60 days from the end of the first 06 months of the fiscal year	29/08/XX	-
10	Quarter III financial statements of year XX	*Within 20 days from the end of the quarter*	20/10/XX	-
		For a parent company or superior accounting unit: within 30 days from the end of the quarter	30/10/XX	-

Note: Year XX is the reporting year and is not a leap year.

APPENDIX 02:

LIST OF FORMS FOR AD HOC INFORMATION DISCLOSURE

No.	Content to be disclosed	Relevant form
1	Disclosure of information on change, new appointment, re-appointment or dismissal of internal actors	**Appendix I** VNX Information Disclosure Regulation **Appendix III** Circular No. 96/2020/TT-BTC
2	Disclosure of information on changes to the information already provided by internal actors and affiliated persons	**Appendix II** VNX Information Disclosure Regulation
3	Disclosure of information on changes to the contents of the Enterprise Registration Certificate, the License for establishment and operation or the Operating License	**Appendix III** VNX Information Disclosure Regulation
4	Disclosure of information on registration of the company model and type of financial statements upon registration of the first trading day, or registration of change of the company model or type of financial statements	**Appendix IV** VNX Information Disclosure Regulation
5	Disclosure of information on changes in the number of voting shares	**Appendix V** VNX Information Disclosure Regulation
6	Other ad hoc information	**Appendix VI** VNX Information Disclosure Regulation
7	Disclosure of information on the termination of information disclosure	**Appendix VII** VNX Information Disclosure Regulation

APPENDIX 03:

AUTHORITY TO APPROVE INFORMATION DISCLOSURES

1. Periodic Information Disclosure

No	Item	Approval Authority		Note
		Board of Directors	Board of Directors	
1	Quarterly Financial Statements		X	
2	Reviewed Semi-Annual Financial Statements		X	
3	Audited Annual Financial Statements	X		
4	Annual Report	X		
5	General Meeting of Shareholders Documents	X		
6	- Report on Corporate Governance for the First Six Months of the Year - Corporate Governance Information Disclosure Form		X	
7	- Annual Report on Corporate Governance - Corporate Governance Information Disclosure Form		X	

2. Extraordinary Information Disclosure

No	Item	Approval Authority		Note
		Board of Directors	General Director	
I	**Extraordinary Information Disclosure within 24 Hours**			
1	The Company's account at a bank or foreign bank branch is frozen at the request of a competent authority, or where the payment service provider detects signs of fraud or violations of law in relation to the payment account; the account is permitted to resume		X	

No	Item	Approval Authority		Note
		Board of Directors	General Director	
	operations after being frozen in the cases specified in this Point;			
2	he company changes, appoints, re-appoints or dismiss its internal actors; receives resignation letters from its internal actors (effective dates must be disclosed in accordance with the Law on enterprises and the company's charter)		X	
3	Any charge against the company or its internal actor; decision on detention or criminal prosecution against the company's internal actor;		X	
4	Effective court judgments or decisions on the company's operation; decisions on imposition of penalties for tax offences;		X	
5	The court's notice of receipt of the company's bankruptcy petition;		X	
6	Approval or cancellation of listing at a foreign stock exchange		X	
7	Other Matters	X		
II	**Other Information Disclosure**			
1	When disclosing information prescribed in Clause 1 of this Article, the public company must specify the event, reasons and remedial solutions (if any)	X		
2	Disclosure of information about the record date for exercise of rights of existing shareholders		X	
3	Disclosure of Information on Audit Opinions, Review Conclusions, and Results of Retrospective Adjustments to Financial Statements (in cases where the audit organization issues an audit opinion or review conclusion other than an unmodified audit opinion or review		X	

No	Item	Approval Authority		Note
		Board of Directors	General Director	
	conclusion on the financial statements, or where the financial statements are subject to retrospective adjustments)			
4	Disclosure of Financial Statements for the Interim Period Between Two Accounting Periods of the Previous and New Fiscal Years Following a Change in the Accounting Period in Accordance with the Law on Enterprise Accounting		X	
III	**Disclosure of information on request**			
1	Any event that seriously affects lawful interests of investors	X		
2	There is information about the company that significantly affects the securities prices and has to be verified	X		
IV	**Other information disclosures**			
1	Information disclosures by major shareholders		X	
2	Information disclosures on insiders and their related persons		X	
3	Other cases		X	