*No.: 1109/2026/SMT-TB* *Ho Chi Minh City, September 11, 2026*

# NOTICE OF INVITATION
# TO THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

CÔNG TY CỔ PHẦN SAMETEL
CÔNG TY CỔ PHẦN SAMETEL
I am the author of this document
2026.09.12 15:29:33+07'00'

**<u>To:</u> The Valued Shareholders of Sametel Joint Stock Company.**

Company Name: Sametel Joint Stock Company

Head Office Address: 9th Floor, Millennium Tower, No. 4 Quang Trung Street, Ha Dong Ward, Hanoi City, Vietnam

Tax Code: 3600850734

The Board of Directors of Sametel Corporation respectfully invites the Company's Shareholders to attend the 2026 Extraordinary General Meeting of Shareholders, with details as follows:

M.S.D.N:3600850734
CÔNG TY CỔ PHẦN SAMETEL
SAMETEL CORPO

1. **Time:** 09:00 a.m. on October 3, 2026.
2. **Venue:** 9th Floor, Millennium Tower, No. 4 Quang Trung Street, Ha Dong Ward, Hanoi City, Vietnam.
3. **Participants:** All shareholders holding shares of Sametel Corporation whose names appear on the list of shareholders as of the record date of September 4, 2026, provided by the Vietnam Securities Depository and Clearing Corporation (VSDC).
4. **Main agenda of the Meeting:**
   - Approval of the following proposals:
     - Approval of the change of the Company's head office address;
     - ...
   - Other matters under the authority of the General Meeting of Shareholders.
5. **Registration for attendance:** To facilitate the proper preparation and organization of the Meeting, Shareholders are kindly requested to confirm their attendance or authorization of a representative to attend the Meeting by mail, email, or telephone no later than the end of October 1, 2026.
6. **Required documents:**

Shareholders attending the Meeting are kindly requested to bring their Citizen Identification Card (CCCD) or other valid photo identification document (original).

If a Shareholder authorizes another person to attend the Meeting, the authorized representative is kindly requested to bring: the duly signed Letter of Authorization (original), the Shareholder's Citizen Identification Card (CCCD) or passport (copy), and the authorized representative's Citizen Identification Card (CCCD) or other valid photo identification document (original).

In the event that a Shareholder does not have a representative to authorize to attend the Meeting, the Shareholder may authorize one of the members of the Board of Management or the Board of Directors and send the original duly signed Letter of Authorization to the address below before October 1, 2026.

7. **Contact information and support:**

Ms. Nguyen Thi Thanh Hien – 0937 147 827 or Email: cbtt@sametel.com.vn.

The Power of Attorney form, Voting Ballot, and all Meeting documents can be downloaded from the Company's website at: https://sametel.com.vn/tai-lieu-dhcd.htm.

This Notice shall serve as the official invitation. We look forward to welcoming our esteemed Shareholders to the 2026 Extraordinary General Meeting of Shareholders of Sametel Corporation.

Sincerely,

**ON BEHALF OF THE BOARD OF DIRECTORS**
**CHAIRMAN**

M.S.D.N:36008... VIET NAM
CÔNG TY
CỔ PHẦN
SAMETEL
SAMETEL CORPORATION

**NGUYEN DONG HUNG**