TỔNG CÔNG TY SÔNG ĐÀ - CTCP
Digitally signed by TỔNG CÔNG TY SÔNG ĐÀ - CTCP
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SONG DA CORPORATION - JSC

No: 104 /TCT-HĐQT

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Hanoi, 04 November 2026

DECISION

Subject: Establishment of the Project Management Board for the Gia Binh - Hanoi Road Project - Branch of Song Da Corporation - JSC

THE BOARD OF MANAGEMENT OF SONG DA CORPORATION - JSC

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated 17 June 2020;

Pursuant to the Charter of Song Da Corporation - JSC;

Pursuant to Decision No. 84/TCT-HĐQT dated November 10, 2025 of the Board of Management of Song Da Corporation - JSC promulgating the Regulations on Decentralization of Management of Organizational and Personnel Affairs of Song Da Corporation - JSC;

Pursuant to Document No. 2009/ĐTKDV-ĐT1 dated 02 November 2026 of the State Capital Investment and Trading Corporation regarding the establishment of the Gia Bình - Hanoi Road Project Management Board;

Pursuant to Resolution No. 105/TCT-HĐQT dated 04 November 2026 of the Board of Management of Song Da Corporation - JSC and Resolution No. 86 - NQ/ĐU dated 03 November 2026 of the Standing Committee of the Party Committee of Song Da Corporation – JSC regarding the establishment of the Gia Bình - Hanoi Road Project Management Board - a Branch of Song Da Corporation - JSC;

Upon the proposal of the General Director of Song Da Corporation - JSC in Submission No. 115/TCT-TCNS dated 16 October 2026 and Report No. 58/TCT-TCNS dated 29 October 2026,

DECISION:

Article 1. To establish the Gia Binh - Hanoi Road Project Management Board - a Branch of Song Da Corporation - JSC, with the following details:

1. Registered address: House G10, No. 493 Nguyen Trai Street, Thanh Liet Ward, Hanoi.

2. Functions and duties of the Project Management Board: As set out in the attached Appendix 1.

3. Seal of the Gia Binh - Hanoi Road Project Management Board: The specimen seal is attached Appendix 2.

Article 2. The Board of Management assigns the General Director of the Corporation to carry out the above tasks in accordance with the principle of maximizing the use of existing personnel, limiting increases in headcount, ensuring

economic efficiency, and complying with applicable laws and the Corporation's regulations.

Article 3. Effectiveness and Implementation

1. This Decision shall take effect from the date of its signing.

2. The General Director, Deputy General Directors, Chief Accountant, Directors of Functional Departments, Chief of the Corporate Office, Directors of Executive Boards and Project Management Boards under Song Da Corporation - Joint Stock Company, and the Director of the Hanoi Branch shall, within the scope of their respective functions and responsibilities, implement this Decision./.

Recipients:
- As stated in Article 3;
- SCIC;
- BOM, BOS of Song Da Coporation;
- Filed at the Corporate Office.

ON BEHALF OF THE BOARD OF MANAGEMENT
CHAIRMAN

M.S.D.N: 0100105870 - C.T.C.P - TỔNG CÔNG TY SÔNG ĐÀ - CTCP - Q. THANH XUÂN - T.P HÀ NỘI

Tran Van Tuan

FUNCTIONS AND DUTIES OF
THE GIA BINH - HANOI ROAD PROJECT MANAGEMENT BOARD

(Attached to Decision No.104/TCT-HĐQT dated 04/11/2026 of the Board of Management of Song Da Corporation)

CHAPTER I
GENERAL PROVISIONS

Article 1. Position and Functions

The Gia Binh - Hanoi Road Project Management Board - a Branch of Song Da Corporation - JSC (hereinafter referred to as the "Project Management Board") is a dependent unit operating under the authorization of the Corporation. The Project Management Board is subject to the direct direction, inspection and supervision of the Corporation; is entitled to use its own seal and open bank accounts in accordance with the law.

2. Functions

To organize the management and execution of all construction activities for the work items under the Ninh Hiep Interchange, Package No. XL-02, of the investment project for the road connecting Gia Bình Airport with Hanoi Capital, falling within the responsibilities of the Corporation, as well as other works and projects assigned by the Corporation,

Article 2. Duties and Powers

The Project Management Board shall perform its duties and exercise its powers in accordance with the Corporation's internal regulations and the following specific duties and powers:

1. Execution and management of Economic Contract No. HĐKT-048, signed on 24 September 2026, between Bac Trung Nam Infrastructure Construction Joint Stock Company and Song Da Corporation - JSC, regarding the construction of the following components: the main bridge crossing the Hanoi-Lang Son (HN-LS) expressway (spans from pier T148 to abutment M1); the right-side frontage bridge (Cầu Song Hành Phải) crossing the HN-LS expressway; branch bridge N3; branch bridge N6 (from pier N6.T8 to abutment N6.M1); and the demolition of the existing bridge. This work is part of the investment project for the construction of a road connecting Gia Binh Airport to the capital, Hanoi, implemented under a Public-Private Partnership (PPP) model - specifically, a Build -Transfer (BT) contract - wherein:

a) To receive and hand over the construction site; and manage and direct all construction activities at the site;

b) To organize the preparation and management of construction organization plans, construction schedules, construction quality and other work arising at the site;

c) To directly organize and manage acceptance and payment procedures with the Supervision Consultant, the Employer, the Main Contractor and relevant parties in accordance with the signed Contract;

d) To consolidate and monitor issues, and coordinate with relevant Functional Departments to promptly resolve arising difficulties and obstacles relating to economic matters, acceptance, payment and contract finalization.

đ) To propose solutions to the Corporation to ensure the construction schedule, quality of works and economic efficiency;

e) To perform other related tasks necessary for the organization and implementation of the Contract.

2. To act on behalf of the Corporation in directly working with the Employer, the Supervision Consultant, the Main Contractor, State authorities and relevant organizations and individuals to organize the performance of the Contract and assigned tasks, and protect the Corporation's lawful interests.

3. To represent the Corporation, within the scope of delegated authority, in signing documents and dossiers relating to acceptance, payment and contract finalization with the Employer, the Supervision Consultant, the Main Contractor, State authorities and relevant organizations and individuals.

4. To organize the implementation and management of contracts under which the Corporation acts as the contracting party, hirer or purchaser (subcontract agreements):

a) To organize implementation, urge and supervise subcontractors in performing their work in accordance with the signed contracts.

b) To negotiate, enter into and perform contracts with contractors providing services for the Project Management Board's operations, within the cost estimates approved by the Corporation.

c) To make payments, finalize accounts, sign contract appendices and carry out contract liquidation with contractors directly engaged by the Project Management Board;

d) To take the lead in preparing and signing acceptance, payment and contract finalization dossiers; submit contract appendices and contract liquidation documents to the Corporation for signing in respect of contractors engaged directly by the Corporation; and sign such appendices and liquidation documents under delegated authority where the Corporation so authorizes;

đ) To exercise other rights of the Corporation stipulated in contracts entered into with subcontractors.

5. To manage personnel and propose the appointment, dismissal, commendation and disciplinary action of officers and employees in accordance with the Corporation's delegated authority.

6. The Project Management Board's operating expenses shall be allocated and managed in accordance with the Corporation's financial regulations and financial management delegation, as well as applicable State regulations.

7. To use the seal in accordance with the prescribed specimen and open bank accounts in accordance with the law.

8. To organize accounting for business operations in accordance with the law and use operating management funds within the cost estimates approved by the Corporation;

9. To retain all dossiers under the Corporation's responsibility relating to the management and performance of contracts entered into with the Employer, the Main Contractor and subcontractors until completion and finalization of the contracts, including design dossiers, construction organization plans, as-built documentation, acceptance, payment and contract finalization dossiers, and other relevant documents and records.

To hand over such dossiers to the Corporation's Functional Departments upon completion and finalization of the contracts.

10. To prepare and submit periodic and ad hoc reports; organize the retention and management of contract finalization dossiers, legal dossiers and electronic data of projects in accordance with applicable regulations.

11. To perform other duties assigned or delegated by the Corporation.

Article 3. Organizational Structure

1. Project Management Board, comprising:

- Director;

- Deputy Directors: 1-2 persons, (depending on the nature of the work);

2. Functional Departments and Units:

- Economic and Planning Department;

- construction Engineering Management Department;

- Accounting and General Department.

- Safety Unit

Depending on each stage and the requirements and duties of the Gia Binh - Hanoi Road Project Project Management Board, the arrangement, establishment and reorganization of its professional departments and units shall be carried out in accordance with the Corporation's regulations.

Article 4. Effectiveness

These Regulations shall take effect from the date of signing and promulgation./.

Appendix 2: Specimen seal of the Gia Bình - Hanoi Road Project Management Board - A Branch of Song Da Corporation - JSC

(Attached to Decision No.104TCT-HĐQT dated 04 November 2026 of the Board of Management of Song Da Corporation - JSC)



- Note: The Branch identification number 0100105870-069 is a provisional number estimated based on the tax identification numbers of existing branches of Song Da Corporation. In the event that the identification number assigned to the Branch by the competent State authority differs from this provisional number, the Branch's seal shall be adjusted to reflect the official tax identification number assigned by the competent State authority for engraving on the Branch's seal.

